

The Indian River County District School Board met on Tuesday, September 27, 2011, at 6:00 p.m. The business meeting was held in the Sebastian City Council Chambers at 1225 Main Street, Sebastian, Florida. School Board Members attending were: Chairman Matthew McCain, Vice Chairman Carol Johnson, and Board Members: Karen Disney-Brombach, Claudia Jiménez, and Jeffrey Pegler. Dr. Frances J. Adams, Superintendent of Schools, and School Board Attorney Suzanne D'Agresta were also present.

Business Meeting Minutes

- I. Meeting was called to order by Chairman Matthew McCain.
Chairman McCain said that first, he want to thank Sebastian City Council for inviting us to hold our business meeting in their Council Chambers; with special thanks to Sally Maio, City Clerk, for making this happen so smoothly.
- II. Invocation was given by Father John Jacobs of Trinity Episcopal Church.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS
by Sebastian River High School's Naval Junior ROTC under the Direction of MGySgt. James R. O'Neal, USMC (Ret.)
- IV. ADOPTION OF AGENDA
Chairman McCain called for a motion to adopt the Orders of the Day. Mrs. Johnson moved approval of the Orders of the Day, including items under Consent B. Mr. Pegler seconded the motion and it carried with a 5-0 vote.
- V. PRESENTATIONS
No presentations
- VI. CITIZEN INPUT
Beth Weatherstone, President of the Indian River Education Association, requested to speak to the Board regarding the Teacher Evaluation Program.
Jim Hill, Mayor of City of Sebastian, spoke to the Board.

Request to speak after the start of the meeting: Board Members agreed to allow Mr. Gilliam to speak.
Damien Gilliam, spoke to the Board.
- VII. CONSENT AGENDA
Mrs. Disney-Brombach moved approval of the Consent Agenda. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

A. Approval of Minutes – Dr. Adams

1. New Teacher Appraisal Workshop held 9/6/2011
2. Special Board Meeting to Adopt Final Budget and Millage held 9/6/2011
3. RFP for Property, Casualty, and Worker's Compensation Workshop held 9/13/2011
4. Round Table Discussion held 9/13/2011
5. Regular Business Meeting held 9/13/2011

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mrs. Lannon

Attached was a list of personnel recommendations, which included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval of Out-of-Field Teachers Report – Mrs. Lannon

Approval was recommended for the attached Out-of-Field Teachers Report for the first semester. The Report included teachers who were out-of-field for course work, not Highly Qualified, or who were out-of-field or out of compliance for ESOL. It was required that the Report be approved by the School Board prior to the FTE Survey period in October. A copy of the Report was available prior to the meeting. Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. Vero Beach High School received a donation in the amount of \$3,500 from Dollar General Literacy Foundation. The funds would be used to purchase books, Kindle book readers, and e-books that were classified as part of the Florida Teens Reading Program. A donation in the amount of \$1,300 was received by the Indian River Blood Bank, Inc. The funds would be utilized to provide scholarships to students taking CPR and phlebotomy certification classes.
2. Osceola Magnet School received a donation in the amount of \$2,694.08 from Osceola Magnet School PTA. These funds would be used to purchase Time of Kids Magazines for Kindergarten students and Weekly Reader Magazines for Grades 1-5.

Superintendent recommended approval.

E. Approval of State's Two-Year Compliance Report on School Board Policies – Dr. Adams

In conformance with the requirements of Section 120.74, Florida Statutes, every two years the School Board must submit a report on all School Board policies that were adopted/amended. Mrs. D'Agresta, Board Attorney, prepared and submitted the report for Board approval. A copy of the Report covering a period from October 1, 2009, through September 30, 2011, was attached. Superintendent recommended approval.

F. Approval of 2011-2012 School Improvement and Differentiated Accountability Plans – Mrs. D’Albora

School Improvement and Differentiated Accountability Plans were respectfully submitted with recommendations for approval. Each School Improvement Plan may be accessed at the following location: <http://www.flbsi.org/SIP>; no login was necessary. Click to “View School Improvement Plan (Read-Only). Attached was a list of schools that have submitted plans approved by their School Advisory Councils and a District Review Committee. Superintendent recommended approval.

VIII. ACTION AGENDA

A. Approval of 5-Year Capital Improvement Program for 2012-2016 Fiscal Years – Mr. Morrison

Approval was recommended for the 5-Year Capital Improvement Program for the fiscal years 2012-2016. This was the final version of the Program which was reviewed at the Board Workshop held on June 28, 2011. Included in the packet for approval were the Capital Project Revenues and Other Financing Sources Projections for the Fiscal Years 2012-2016, the Summary of the Capital Improvement Program for Fiscal Years 2012-2016, and the detailed Project Pages. Superintendent recommended approval. Mrs. Disney-Brombach moved approval of the 5-Year Capital Improvement Program for 2012-2016 fiscal years. Mr. Pegler seconded the motion and it carried unanimously, with a 5-0 vote.

B. Approval of the 2011-2012 5-Year District Facilities Work Plan – Mr. Morrison

Approval was recommended for the 2011-2012, 5-Year District Facilities Work Plan for the School District of Indian River County. The financial information contained in the Work Plan was based on the fiscal years 2012-2016 District’s 5-Year Capital Improvement Program (as detailed in the previous agenda item). In addition, the Work Plan contained information from the Florida Inventory of School Houses (FISH), the Facilities Plant Survey, and the DOE Cohort Projections, with the information from these sources being effective as of July 1, 2011. The 2011-2012 5-Year District Facilities Work Plan was a Department of Education requirement and was due on October 1, 2011, to the Florida Department of Education. Superintendent recommended approval. Mrs. Johnson moved approval of the 2011-2012 5-Year District Facilities Work Plan. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

C. Approval of Second Contract Addendum for Sebastian Charter Junior High School’s Contract – Mr. Morrison

On June 14, 2011, the Board approved the contract extension request of 15 years for Sebastian Charter Junior High School contingent upon the school

securing a loan of \$2.5 million to construct a new facility for expansion. In order for the loan to be approved, the school needed the contract extension of 15 years from June 30, 2015, to June 30, 2026. The Board's approval was limited to a 90-day period, which had proven to be insufficient due to issues encountered during the loan application process. This second request for an extension through to January 30, 2012, from the school was to allow sufficient time to conclude these issues and to secure the loan. Superintendent recommended approval. Mr. Pegler moved approval of the second contract addendum for Sebastian Charter Junior High School's contract. Mrs. Johnson seconded the motion and it carried with a 5-0 vote.

D. Approval to Enter Into RFP Process to Obtain Consultant's Services for Property/Casualty and Workman's Compensation Insurance – Mrs. Lannon

The School District of Indian River County's Risk Management Department requested approval to enter into the CCNA (Consultant's Competitive Negotiation Act) process to obtain consultant services for a Comprehensive Insurance Program to include coverage such as Property/Casualty and Workman's Compensation. The scope of work would include assisting the District in the preparation of an RFP (Request for Proposal), which would ultimately lead to the selection an insurance agent or firm to represent the School District. The consultant selected would aid the District with the evaluation criteria, issuing addendums; as well as, assisting in the preparation of a detailed analysis to compare proposals against each other; as well as, the benefits currently offered by SCERMP (South Central Educational Risk Management Program). This RFP process would determine if a more financially beneficial program was available for our District. This also served as approval to send a letter of notification to SCERMP. Superintendent recommended approval. Mrs. Disney-Brombach moved approval to enter into RFP process to obtain consultant's services for property/casualty, and workman's compensation insurance. Ms. Jiménez seconded the motion.

E. Approval of New Teacher Evaluation Program – Mrs. Lannon

Approval was recommended for the new Teacher Evaluation Program (TEP) as it related to the Student Success Act and the Race to the Top requirements. The TEP consisted of two major components including Instructional Practice and Student Growth. The District had chosen the Marzano Evaluation Model, which was the State adopted-model, as the instructional practice piece of the TEP. At the time of publication of this agenda, the Student Growth Model and several other procedural aspects of the TEP were still being negotiated and an update would be provided prior to the meeting. The TEP was implemented at the start of the 2011-2012 school year and would be reviewed and updated annually. Superintendent recommended approval.

Dr. Adams stated that the negotiation teams reached tentative agreement on the new Teacher Evaluation Process. Mrs. Johnson moved approval of the new Teacher Evaluation Program (TEP) as it related to the Student Success Act and the Race to the Top requirements. Mr. Pegler seconded the motion. Mrs. Lannon distributed a revised descriptive paragraph in conjunction with negotiations with the Indian River County Education Association (IRCEA Teachers' Union) as follows:

Approval was recommended for the new Teacher Evaluation Program (TEP) as it related to the Student Success Act and the Race to the Top requirements. Tentative agreement was reached today (9/27/2011) with IRCEA as detailed in the memorandum to the Superintendent and the supporting documents. The TEP consisted of two major components including Instructional Practice and Student Growth. The District had chosen the Marzano Evaluation Model, which was the State adopted-model, as the instructional practice piece of the TEP. Our plan was to implement the TEP for the 2011-2012 school year and to review and update it annually. Superintendent recommended approval.

Mrs. Lannon stated that the negotiation teams worked on the pieces that needed to be sent to Tallahassee by September 30, 2011. She said that they would continue to amend the process. Ms. Roberts talked about the matrix. She said that there would be an appeals process in place for teachers. District School Board voted unanimously in favor of the motion, with a 5-0 vote.

F. Approval of 2011-2012 Non-Instructional Calendar for Student Monitors – Mrs. Lannon

Attached was the 180-Day, Non-Instructional Calendar for Student Monitors for the 2011-2012 school year. The Student Monitor position was recently reinstated at elementary schools and required an employee work calendar. Superintendent recommended approval.

Dr. Adams stated that the District's Food Service Department was able to provide funding for Student Monitors for the cafeteria; therefore, the calendar for these positions had to be adopted by the District School Board. Ms. Jiménez moved approval of the 2011-2012 Non-Instructional Calendar for Student Monitors. Mrs. Johnson seconded the motion and it carried unanimously, with a 5-0 vote.

G. Approval of Revised 2011-2012 Instructional Calendar – Mrs. Lannon

Approval was requested for the following changes to the adopted 2011-2012 Instructional Calendar. Change Friday, October 28th, and Friday, March 2nd, from full school days for students to ½ days for students and ½ days for teacher professional development. These changes were a result of a tentative agreement with Indian River County Education Association (IRCEA). In addition, FCAT dates were changed by the Florida Department of Education for the 2011-2012 school year. These changes were also reflected in the attached revised 2011-2012 Instructional Calendar. Superintendent recommended approval.

Mrs. Johnson moved approval of the revised 2011-2012 Instructional Calendar. Mr. Pegler seconded the motion and it carried unanimously, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams talked about Class Size Amendment requirements and the District's intent to comply. Three teachers were hired as a result of the class size mandate. Dr. Adams reported on her meeting with the Student Advisory Council

Dr. Adams congratulated Sebastian River High School for achieving an 83% pass rate on the May 2011 International Baccalaureate (IB) tests, in which 115 students took 308 tests. Sebastian River High School's scores in Spanish, History, chemistry, Math Studies, and Math SL surpassed the World averages. Dr. Adam's said that both our high schools were to be commended.

X. DISCUSSION

No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

Ms. Jiménez attended the Rosewood PTA Meeting, and the upcoming Connected4Kids Meeting.

Mrs. Disney-Brombach reported on her legislative trip to Washington, D.C.

Chairman McCain reminded the public about the State's local tax mandate for school taxes.

XII. INFORMATION AGENDA

A. Monthly Facilities Report – Mr. Morrison

Ms. Jiménez asked Mrs. Olson to give an oral report on current Facilities projects at Fellsmere, Beachland, and Osceola. Mrs. Disney-Brombach talked about the Energy Savings District Report.

XIII. SUPERINTENDENT'S CLOSING – Dr. Adams

Dr. Adams mentioned the upcoming “Evening for Educators” at the Vero Beach Art Museum. She also spoke of a teacher who went above and beyond, Brenda Buchweitz, Sebastian River High School Math Teacher. Ms. Buchweitz forwarded a book to Dr. Adams titled, *“Who Cares?” Improving Public Schools Through Relationships and Customer Service*, by Kelly E. Middleton and Elizabeth A. Petitt. Dr. Adams mentioned that she hopes to continue to highlight people in the School District who were examples of good customer service.

XIV. ADJOURNMENT – Chairman McCain

Chairman McCain urged all community members to attend the upcoming football game between Sebastian River High School and Vero Beach High School. This year the game would be held at Sebastian River High School.

With no further business, the meeting adjourned at approximately 6:55 p.m.